

Warning Letter for Lease or Rental Agreement Violation

_____, 20____ (Date)

_____ (Tenant)

_____ (Address)

_____ (City and State)

Dear _____ (Tenant),

This is a reminder that our lease prohibits _____ (violation). It has come to my attention that, starting _____, 20____ (date of violation), and continuing to the present, you have broken this condition of your tenancy by

It is our desire that you and all other tenants enjoy living in your rental unit. To make sure this occurs, we enforce all terms and conditions of our leases. So please immediately

_____.

If it proves impossible to promptly resolve this matter, we will exercise our legal right to begin eviction proceedings.

Please contact me if you would like to discuss this matter further and clear up any possible misunderstandings.

Yours truly,

_____ (Landlord/Manager)

_____ (Address)

_____ (City and State)

_____ (Phone)

