

## SELLER & OFFER INFORMATION FORM

Source or Lead: \_\_\_\_\_

Property Address: \_\_\_\_\_ Date: \_\_\_\_\_

**Seller:** Flexible ☐ Inflexible ☐ Lease / Option ☐

**Offer:** Accepted ☐ Rejected ☐ Countered ☐ Considered ☐

Seller's Name \_\_\_\_\_ Phone: \_\_\_\_\_

Property \_\_\_\_\_

Type: \_\_\_\_\_ Size (sq. ft.) \_\_\_\_\_ Rooms: \_\_\_\_\_

Bedrooms: \_\_\_\_ Baths: \_\_\_\_ Full \_\_\_\_ Half \_\_\_\_ Basement ☐ Finished ☐

Lot Size \_\_\_\_\_ Fenced ☐ Garage ☐ Size \_\_\_\_\_ Parking: \_\_\_\_\_

Special Features: \_\_\_\_\_

Appliances, equipment: \_\_\_\_\_

Rentals in neighborhood \_\_\_\_ Types: \_\_\_\_\_ Rates: \$ \_\_\_\_\_

Rental Value of Property \$ \_\_\_\_\_ Vacancy Rate Likely \_\_\_\_\_

Asking Price: \$ \_\_\_\_\_ Cash Price \$ \_\_\_\_\_

Existing Financing \$ \_\_\_\_\_ Assumable \$ \_\_\_\_\_

Lender \_\_\_\_\_ Amount \$ \_\_\_\_\_ Payment: \$ \_\_\_\_\_

Seller financing: \$ \_\_\_\_\_ Cash needed: \$ \_\_\_\_\_

Time on market: \_\_\_\_\_ How long owned: \_\_\_\_\_

Reason for selling: \_\_\_\_\_

Broker Name \_\_\_\_\_ Phone \_\_\_\_\_ Web \_\_\_\_\_

Other investment properties \_\_\_\_\_ Property Manager: \_\_\_\_\_

